



### Registration Form / Personal Data

Room Number.....

Name (Mr. / Ms. / Mrs.)..... Student ID.....

Mobile number..... E-mail.....

Education Level:  Undergraduate student  Master student  Doctoral student : Year.....

Faculty..... Major.....

Passport Number..... Date of birth ...../...../..... Age.....

Nationality..... Religion..... Food allergy..... Blood group.....

Permanent address.....

**Father name**..... **Mobile number**.....

**Mother name**..... **Mobile number**.....

**Person to notify in case of emergency:**  Father  Mother  Guardian

Guardian's Name..... Mobile number.....

I would like to stay in:

- One bedded bedroom [*reserved only for second year students onward*]
- Two bedded bedroom with.....
- Three bedded bedroom with.....
- Four bedded bedroom with.....

I will follow the rule of Burapha University International College's dormitory and other regulations of the university that related to students in all respects.

**\* I certify that the above information is true and correct. \***

.....  
(.....)

**Student**

Date...../...../.....



# Burapha University International College

## Student Accommodation Unit

The terms “**WE**” and “**US**” refer to Student Accommodation Unit, a division under Burapha University International College. “**YOU**” and “**USER**” refer to the customer(s) hereby classified as (1) University’s personal and/or (2) student(s) requesting a reservation to use our facilities. All requests made are subjected to the following terms, conditions and notices. We reserve the right to change these terms and conditions **without** prior notice. With this agreement, you are agreed to accept and be bounded by those terms and conditions that are in effect at the time of your occupancy.

### 1. **Room Occupancy**

- 1.1 We only allow the residence whose name is in the list to use the room for housing purposes only. You are not allowed to transfer the right of your reside to others.
- 1.2 You have the duty and responsibility to maintain the condition of the room and assets inside the room. You are liable for any damage that occurs during the period of the contract.

### 2. **Assignment of the Room**

- 2.1 We reserve the right to assign the room (according to the room type you requested) where it seems appropriate.
- 2.2 We reserve the right to impose room changes for the reasons of management, repairs, security, etc.

### 3. **Rate of Rental Fees and Utilities Expenses**

- 3.1 We reserve the right in determining the rate of rental fees and Utilities expenses.
- 3.2 We reserve the right to correct any typographical and/or computational errors in the preparation of contracts and on the notice board. It is your duty to check the notice board regularly.

### 4. **Payment.**

- 4.1 The rental fees and utility expenses shall be settled through payment at Krung Thai Bank or International Office. It is your responsibility to make sure that you will deposit / transfer the required amount of total housing costs within the given period of due payment before you moving in.

### 4.2 **Following items classified as “debt”:**

- 4.2.1 Overdue utilities fees such as electricity expense (we will charge at a rate of 6 Baht per unit of electricity usage).
  - 4.2.2 Repair expenses from any damage to the equipment and/or assets inside the room and building.
  - 4.2.3 Lost of room key will be charged 100 Baht. Room key will need to be returned when student have checked out. If room key is not return at the end of contact, student will be charged 100 Baht.
- 4.3 In case of “debt” over the amount of deposit, you shall settle the additional payment when contact period is due.
  - 4.4 All utilities fees are subject to be charged by number of student residents in a given room. E.g. electricity expense will be charged based on number of student in a particular room – 1 / 2 / 3 or 4 persons in a room.

### 5. **Cancellation Of Contract**

- 5.1 We reserve the right to terminate the contact at any time subject to the conditions below:
- 5.2 Overdue payment.
- 5.3 Violation of the terms and conditions of the Student Accommodation Unit.
- 5.4 **Smoking and alcoholic drinks** are prohibited in the dormitory if we found inside the room, student will be asked to escort out from Student Accommodation (No refund of rental fees and housing deposit).
- 5.5 Weapons, including BB gun.
- 5.6 Fighting, Violence including both verbal and physical.
- 5.7 Usage of fireworks and other items deemed dangerous to others.
- 5.8 Anything illegal by law.

### 6. **Damages and Responsibilities**

- 6.1 You shall agree to use the room for your occupancy purpose only. You shall not use the room to find other benefits and/or let other people stay in your room. No sublet is allowed.
- 6.2 You are prohibited to add, adapt and/or change the room or any part of the building from the original setting including installation of any equipment or materials.
- 6.3 You are prohibited to take any equipment or assets in the room or building to use in different from the way of the general usage purpose.
- 6.4 Do not leave valuable item(s) unattended. **We are not to be held liable** for any lost and/or damaged of your belonging(s) in any case.
- 6.5 You shall be liable to any damage to the room and assets in the room which are resulted from your action or inaction. You shall handle the repair expenses, which may include the fine and/or the rental fee for the duration of the repair.

### 7. **Terms and Condition**

- 7.1 The room is intended only to provide accommodation for BUU Student(s) only. (A valid Student ID card).
- 7.2 Making duplicates of the room keys is **strictly forbidden**.
- 7.3 No cooking in the room is allowed.
- 7.4 You can bring electrical appliances provided it is equipped with an automatic cut-off.
- 7.5 You are prohibited from moving any equipment and/or furniture.
- 7.6 No pet is allowed.
- 7.7 **NO refund of rental fee in any case.**
- 7.8 Our decision is final and shall be no further debate.

**I hereby understand and abide by all items and conditions which appear in this contract**

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**Resident Signature**

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